

From: michael simpson <thecumodger@gmail.com>
Sent: 09 October 2024 11:30
To: newbuild@wistastonmemorialhall.uk
Subject: Re: Minutes of WMHRB Committee Meeting held on 17th September 2024

Dear Diane

I refer to your email of 1/10/24 which referred to the WMHRB Committee Meeting of 17/9/24 and copy of the Design Brief v0.4.

I have put the brief before our committee with a view to receiving approval.

I am pleased to say that on behalf of WMHBC I can formally sign off the brief and would like to thank the rebuild committee for their hard work in getting to this point.

I await developments in due course.

Michael Simpson
(Chairman WMHBC)
Sent from my iPad

On 1 Oct 2024, at 12:49, newbuild@wistastonmemorialhall.uk wrote:

Dear Peter and Michael,

Please find attached v0.4 of the Design Brief which was approved for issue to our architect Clive Tucker of Bower Edleston by the Wistaston Memorial Hall and Community Centre Trustees on 26th September 2024.

As below I require written sign off by WMHBC before v0.4 of the Design Brief can be issued to Clive. I would be grateful if you can confirm your sign off of this document.

Kind Regards

Diane

Chair of Wistaston Memorial Hall and Community Centre Rebuild Committee

From: newbuild@wistastonmemorialhall.uk <newbuild@wistastonmemorialhall.uk>

Sent: 18 September 2024 18:09

To: Anne Vetter <annevetter@btinternet.com>; Bob Squirrel <bob.squirrel@thedrey.co.uk>; Diane-Heather Edge-Robinson <edgerobinson@btinternet.com>; 'David' <david@merrivale1.plus.com>; Judy Gratton <judy.gratton@live.co.uk>

Cc: 'Stephen Wright' <stephen.wright@grantfundingskills.co.uk>

Subject: Minutes of WMHRB Committee Meeting held on 17th September 2024

Dear All,

Hard Copy to Bill

Please find attached minutes from the WMHRB Committee held on 17th September 2024.

Also attached is v0.4 of the Design Brief which will be presented to Trustees at 26th September 2024 meeting. As agreed at the meeting **written** sign off of the v0.4 Design Brief required from both WMHBC and WJTC prior to issue to architect.

Next meeting dates:

Tuesday October 15th at 7pm

Tuesday November 19th at 7pm.

Kind Regards

Diane

<Design Brief v0.4.docx>